

LAKESIDE HISTORICAL SOCIETY

9906 Maine Avenue
Lakeside CA 92040

619-561-1886

Rental Agreement & General Information for Weddings and Receptions

DEPOSIT

A deposit of \$50 is required to hold the date. Deposit is refundable if event is cancelled 45 days prior to event. Deposit is non-refundable if event is cancelled within 45 days of event.

FACILITY FEES

Wedding: \$ 250.00 Chapel only- for two hours total time

Wedding and Reception: Chapel - \$250.00 for two hours total time.

Hall \$75.00/ hour

Receptions: Hall only - \$100.00 / hour

Chapel rental: Includes use of the country chapel and old-fashioned pews with bows, garden and patio area, and bride's room.

Hall rental: Includes use of the hall, garden and patio area, folding tables and chairs, glass punch bowl & coffee urn. White tablecloths are available for rent @ \$2.00 each.

GENERAL INFORMATION

Located at 9906 Maine Avenue in Lakeside, California, this is the original historic site of the Lakeside Community Church. Built in 1896, it is now a non-sectarian country chapel and community meeting place. Owned and restored by the Lakeside Historical Society, this facility is dedicated to history preservation and the citizens of Lakeside.

The chapel and grounds are open to the public. With its turn of the century atmosphere of wisteria and roses, white wood siding, bell tower, wooden pews and stained glass windows, the chapel and garden lends itself to small old fashioned or country weddings. It requires little or no additional decorations for any occasion. The chapel will seat 90 guests. The social hall has table seating for 65 people.

Please initial

EVENT ASSISTANT

An assistant will be assigned to assist with your event, helping with various small needs during your event (locating electric outlets or extension cords) monitoring the facilities, and encouraging guests as to the guidelines listed below.

FACILITIES

There is limited parking behind the chapel. Street parking is available for guests or use the parking lot one block east at the Lakeside Community Center.

Absolutely nothing can be attached to the woodwork, plaster walls or ceilings. No tacks, nails, tape of any kind, etc., may be used to insure preservation of this historical site. Wooden pews may not be moved. The glass cases may not be moved, but may be covered with cloth and decorations. **All decorating and deliveries are to be done within the hours reserved. Food and beverages are not permitted in the chapel.**

No smoking is allowed in the building. The use of hard liquor and beer or illegal substances of any kind are not allowed inside the building or on the grounds. For weddings and receptions, a **single** champagne toast may be allowed. It is the undersigned's responsibility to ensure that no underage drinking occurs and to escort any persons abusing alcohol off of the premises.

SAFETY

Children must remain in the care and supervision of their parents or guardians at all times. Open flames are not permitted.

CLEAN-UP

All cleanups, disposing of food, paper products, etc., are the responsibility of the undersigned. Trash bags will be provided. No confetti, glitter, live flower/rose petals, rice or birdseed is allowed. Please clean up spills immediately. The hall must be put back in order under the direction of the event assistant.

It is agreed that the undersigned will be held responsible for repairs or replacement caused by any damage due to accident, theft or vandalism, and will be responsible for all guests, employees, or caterers and their actions during the rental, set-up and clean-up times. The undersigned releases the Lakeside Historical Society from all liabilities arising out of any and all activities engaged in by the participants of this event.

LHS requires all fees to be paid 14 days prior to the event. LHS also reserves the right to cancel this rental agreement and refund payments at any time due to physical or mechanical failure of the building, or natural or civil disasters. The undersigned does not hold LHS responsible if any part of the building is not working due to mechanical failure and must be shut down.

Please initial

**LAKESIDE HISTORICAL SOCIETY
FACILITY RENTAL AGREEMENT**

Date of Event _____ Time _____ Opening Time _____

Closing Time _____

Bride's Name _____

Groom's Name _____

Person responsible for event _____

Address _____

Phone _____
Day Evening

Number of Guests _____ Decorator Y / N Caterer Y / N

Champagne toast Y / N

Facilities to be used: Chapel _____ Hall _____

Rehearsal Date _____ Rehearsal Time _____

Rehearsal \$50 an hour- max of 2 hours \$50.00 x _____ hrs = \$ _____

Wedding: Chapel only- two hours \$250.00 \$ _____

Wedding and Reception: Chapel for two hours \$250.00 \$ _____

Hall Rental _____ hours @ \$75.00/hour \$ _____

Reception only: Hall Rental _____ hours @ \$100.00/ hour \$ _____

Any additional hours associated with the event's preparation will be billed at \$50 an hour.

Security Deposit , includes a \$50 nonrefundable cleaning fee \$ 250.00

Table Cloth rental: Each @ \$2.00 \$ _____

Total \$ _____

Please Initial

**LAKESIDE HISTORICAL SOCIETY
FACILITY RENTAL AGREEMENT**

Reservation deposit: \$ _____ Balance Due: \$ _____

Date balance is due: _____

I have read and understand the above contract and agree to all conditions and terms set forth.

_____ Date

Building Coordinator: _____
On behalf of the LHS Board Date

Event Assistant: _____
Phone